

DATE AND DAY : 30<sup>th</sup> April, 2026, Thursday.

TIME OF MEETING : 10:00 am

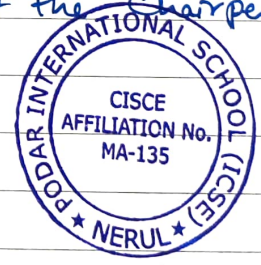
VENUE : SECOND FLOOR - SCHOOL BUILDING.

AGENDA :

1. Welcome the ECPTA members.
2. Colimpoes of the previous AY. 2025-26
3. Selection and Roles of Office Bearers.
4. Selection of members for Transport, Sakli Savitri, Student welfare and School Management committees.
5. Examination Schedule.
6. Academic Enhancement Initiatives.
7. Training Programmes.
8. School Behaviour Policy
9. Glimpses of Activities Conducted.
10. Forthcoming Activities.
11. SQAAF - School Quality Assessment and Assurance Framework.
12. ICC - Internal Complaints Committee
13. Cyber Safety and Private Transport Safety Checklist - Circular.
14. Any Other Matter with the Permission of the chairperson.

*Murali*

**Dr. BHUSHAN B. BONDE**  
**PRINCIPAL**  
 PODAR INTERNATIONAL SCHOOL (ICSE/ISC)  
 NERUL (W), NAVI MUMBAI.



Suvidha R Chokshi  
 1<sup>st</sup> C S.P. Chokshi

Swati Ranjan  
 Swati 6<sup>th</sup> C

V. Anuradha  
 VIII - C

Simpyi Sulthar  
 (1C) Sulthar

Soma Das  
 S. Das 10.C

Minal Shah  
 (2D) @Shree

Shalini Kanuja TD  
 Shalini

4(C) Kapila Mistry  
 Kapila

Laxmikant Daware  
 Laxmikant  
 30.04. 9<sup>th</sup> std.  
 C

Day and Date: Thursday, 30<sup>th</sup> April 2026

Time: 10:00 am

Venue: Room No 203

Quorum:

Dr. Bhushan Bonde - Chairperson and Principal  
Ms. Baljeet Kaur - Vice Principal (Morning Shift)  
Ms. Jullie Shah - Vice Principal (Afternoon Shift)  
Academic and Event Coordinators  
Year Leaders and Class Representatives.

Agenda:

1. Welcome to the ECPTA members.
2. Selection and Role of Office Bearers.
3. Examination Schedule
4. Academic Enhancement
5. Training Programs
6. School Behaviour Policy
7. Glimpses of activities conducted
8. Forthcoming activities
9. Selection of members for Transport, Sakhi Savitri, Student welfare and School management committees.
10. SQAAF - School Quality Assessment and Assurance Framework
11. Tobacco control/Prohibition
12. ICC - Internal Complaints Committee
13. Cyber Safety, Private Transport Safety Checklist Circular.
14. Complaint Box
15. Any other matter with the permission of the chairperson.

→ Ms. Baljeet Kaur - Vice Principal (Morning Shift) opened the meeting with a Sanskrit shloka seeking god's blessings to protect both the disciple and teacher.

→ Ms. Baljeet kaur welcomed the ECPTA Members by stating that when parents and educators unite, excellence is not an accident - it becomes a culture.

Esteemed Principal, Dr. Bhushan Bonde felicitated the ECPTA Members.

The following are the ECPTA members for AY 2026-27

Std I - Ms Simmi Suthari

Std I - Ms Suvidha Choksi

Std II - Ms. Mināl Shah

Std III - Ms. Babita Mandale

Std IV - Ms. Kapila Mistri

Std V - Ms. Priyanka Khanna

Std VI - Ms. Swati Ranjan

Std VII - Ms. Shalini Kanjia

Std VIII - Ms. Bhuaneswari Vijayaraghuwan

Std VIII - Mr. Hridaynath Parandwal

Std IX - Mr. Laxmikant M Daware

Std X - Ms. Soma Das

Ms. Priyanka Khanna, Ms. Suvidha Choksi and Mr. Hridaynath Parandwal were unanimously selected through a draw as the Vice Chairperson and Joint Secretary of the ECPTA for AY 2026-27. respectively.

The ECPTA members assigned to the following committees are:

- Transport Committee - Ms. Priyanka Khanna
- Sakhi Savitri Committee - Ms. Simmi Suthar & Ms. Shalini Kanjia
- Student Safety Committee - Ms. Bhuaneswari Vijayaraghuwan

Vice Principals, Ms. Baljeet Kaur (Morning Shift) and Ms. Jullie Shah (Afternoon Shift) presented and apperised about the following:

### Definition of PTA:

A Parent-Teacher Association (PTA) in school is a formal, non-profit body of parents and teachers that work together to support the school and promote student welfare.

### Main goal of PTA:

- To foster a good relationship between parents and staff
- To facilitate communication and cooperation on educational and extracurricular activities.
- To play a role in issues like school development and transparency in fee fixation.

### Important Dates - AY 2026-27

- \* Unit Test 1 - grade III to grade X is from 29.06.2026 - 10.07.2026
- \* Regular classes will be conducted during the Unit Test 1 days.
- \* Revision Worksheet - 1 for Grade 1 and 2 is scheduled on 22<sup>nd</sup> June 2026.
- \* Revision Worksheet - 2 for grade 1 and 2 is scheduled on 20<sup>th</sup> July 2026.
- \* Term 1 Examination - 28.09.2026 to 12.10.2026
- \* Open House for Term 1 Examination - 24.10.2026

### Academic Enhancement:

- \* Regular Class Tests helps track student progress and identify areas needing attention. The initiative aims to regularly assess students understanding

and progress and will ensure their readiness for the exams.

\* Enrichment classes are after-school classes planned to support the students for better understanding of their fundamental concepts with an aim to improve to provide personalized attention and strategies thus enhancing academic performance.

\* Academic guide aimed to reinforce key concepts and address academic learning gaps identified by the teachers through SIP (Student Improvement Plan). It serves as a bridge between teachers observations and students performance. This initiative has promoted academic engagement during vacation, preparing students effectively for the upcoming academic year. It was provided to the students in the month of May 2026.

\* Question Bank/Internal Assessment Guide served as a comprehensive resource to aid student preparation for examination by providing a wide array of practice question including HOTS and readiness for ICSE examination. It also helps students to familiarize themselves with exam formats and type of questions. This resources supports effective learning by enabling targeted revision and assessment for continuous evaluation. The same shall be introduced in each Term.

\* Microteaching for teachers worked as a refresher and a platform to share the best teaching practices and innovations in the teaching learning process. This also helped them to refine specific teaching skills. It aimed to enhance pedagogical techniques, classroom management

This approach empowers teachers to experiment with new teaching strategies, improve their teaching effectiveness and ultimately creates a more engaging and conducive learning environment for students.

\* Career guidance initiative involved interaction of some esteemed colleges from Mumbai and Navi-Mumbai with the students of grades X and XII, offering insights into a wide range of academic courses and helping them make informed choices for their future careers.

#### TEACHER TRAINING PROGRAMME CONDUCTED

\* Need based ICT Training is to provide them with essential digital skills tailored to upcoming educational demands. This training ensures teachers would effectively integrate Artificial Intelligence (AI) technology into teaching practices. By addressing specific needs and challenges faced in classroom, such training empowers teachers to utilize ICT tools proficiently.

\* Team building Activities planned to foster a supportive and cohesive work environment. By improving teamwork and interpersonal relationships, team building games contributed to a more effective and harmonious school community.

\* Workshops on Social Emotional Learning, Classroom Management and Time Management to equip the teachers with essential Social-Emotional Learning (SEL) strategies to build stronger student-teacher relationships and foster a positive classroom environment. It enhances teachers skills in classroom management and time management, leading to more effective teaching and

reduced stress

\* Meditation Sessions with the Art of Living Foundation to enhance well-being. The session helps to reduce stress and promote inner peace through guided breathing techniques. Need of the hour to enhance mental clarity, emotional stability and overall well-being.

### CO-SCHOLASTIC ACTIVITIES IN TERM I -

\* Gratitude Tuesday to recognize the good things in our life. It is conducted every Tuesday wherein students express their gratitude towards parents, teachers, grand parents and friends. It encourages students to recognize and value the support they receive and are now found to be more grateful.

\* Student Welfare Sessions (SWS) A series of welfare workshops were conducted to address key aspects of students physical, emotional and social development.

\* Special Assemblies conducted to promote cultural awareness, unity and pride through the celebration of festivals, historical events and traditional practices like Ambedkar Jayanti, Mahavir Jayanti Good Friday etc.

\* Self Defence Workshop an empowering session for grade I-XII focused on equipping students with essential self-defence techniques.

\* Rotary Club Installation completed as it helps in inducting our students members into a global

movement of services, leadership and community action reflecting our commitment to holistic education - empowering students not just academically, but emotionally and socially too.

\* The Investiture Ceremony conducted in order to formally appoint student leaders, fostering leadership skills and responsibility within the school community. It instilled a sense of pride and honour among students who were selected for leadership roles, encouraging them to uphold school values and serve as role models.

\* English Language Day was celebrated to enhance students understanding and appreciation of English language. Through engaging activities and interactive sessions, students explored the nuances of language, fostering their linguistic skills and creativity.

\* JUMP START - MIND TO MIC where thoughts find a voice module help students build confidence in expressing their ideas clearly and creatively. Through interactive activities - storytelling, discussions and short presentations, students learn effective communication, voice modulation, body language and respectful listening. The journey culminates in students delivery a short TED-style talk, empowering them to speak with confidence and believe that their ideas truly matter.

\* Abhimaan Series II, a weekly session under the 'Abhimaan Series' paid tribute to unsung heroes. The initiative aimed to instill patriotism, courage and national pride among students by highlighting stories of bravery and sacrifice.

## FORTHCOMING CO-SCHOLASTIC ACTIVITIES IN TERM I

An overview of upcoming activities and student engagement programs scheduled for the coming months

- House Competition - MIND TO MIC
- Abhiryaki (Debate Competition for ISC)
- Lakshya (Interactive session with our school toppers)
- Mind Optimiser
- Ashadhi Ekadashi
- Spell Bee Competition
- Science Utsav
- Yoga Day
- Independence Day Celebration
- Story telling Competition
- Budding Orators Competition
- Father's Day
- Outdoor and one day tours
- Session by Mr. Khemkar.

\* Precautionary tips to beat the summer heat - To ensure students safety during summer's, the school has shared guidelines via messages, circulars and announcements advising students like to stay hydrated, avoid direct sunlight etc.

\* Internal Complaints Committee (ICC) to ensure a safe and respectful environment by addressing grievances confidentially and fairly.

\* School Quality Assessment and Assurance (SQAA) Framework introduced by the State Government, this intuitive helps the government to understand the school better and the school get an opportunity to exhibit themselves.

\* Safety Checklist for Private Transport emphasizing mandatory safety protocols for all private transport vehicles was also shared through a circular with the parents.

\* The Complaint Box introduced as a tool to amplify students' voice. It allows students to submit concerns anonymously, promoting transparency, trust and a safe school environment.

The meeting was concluded with a motivating speech by Principal Dr. Bhushan Bode.

Principal Sir emphasized on the importance of parents being present and actively involved in their children's lives, encouraging meaningful engagement over excessive use of mobile devices.

Principal Sir introduced 'Be Internet Awesome', a multifaceted programme to make smart decisions in order to make the most of the Internet. Be Internet Awesome teaches children the fundamentals of digital citizenship and safety so they can explore the online world with confidence.

Sir highlighted that positive collaboration between parents and teachers play a vital role in a student's success, helping them grow not only as academic achievers but also as responsible and compassionate individuals.

We are thankful for the trust and faith shown in us by all the parents.

Parents expressed their heartfelt gratitude to the school.

With these expressions of gratitude, the meeting concluded leaving a sense of unity among the attendees.

The meeting ended at 11:00 am.



*Mand*

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